



iLabPOS – Configuring BCRS

Version 1.2

June 2025

1. Introduction

The Beverage Container Refund Scheme (BCRS) started on the 14th of November 2022. As from that day fiscal receipts issued from iLabPOS for all retail outlets selling beverages will need to show:

- your BCRS Registration number
- any deposits collected, shown separately
- any BCRS vouchers redeemed

Follow this step by step user manual to configure iLabPOS so that your receipt becomes compliant to BCRS requirements.

This user manual applies to customers who have iLabPOS v3.99 and above. iLabMalta cannot guarantee BCRS compliance with older versions of iLabPOS.

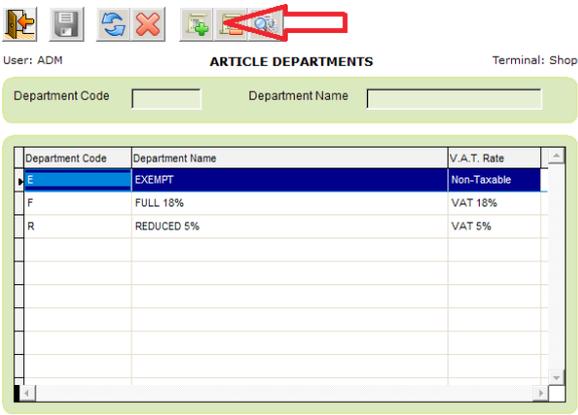
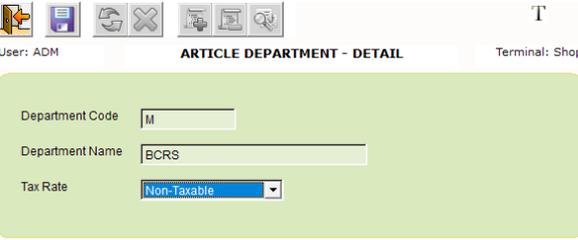
BCRS Mobile App

Make sure you install the BCRS Mobile App on your Phone or Tablet to be able to redeem the BCRS Vouchers for your customers. Important Note: Vouchers scanned in iLabPOS still need to be scanned by the BCRS app to be redeemed.

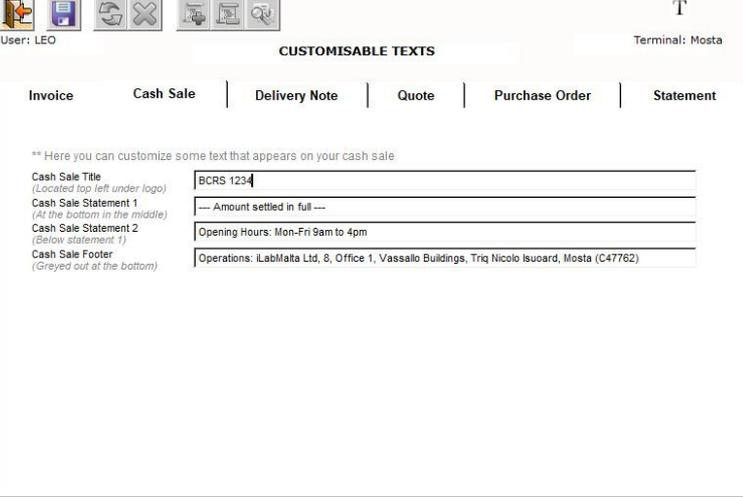


2. Configuration

Step 1 – Create new Department

<p>Go to "Stock" >> "Departments". Click on the + icon to add a new Department.</p>	
<p>Department Code input M Department Name input BCRS Tax Rate choose Non-Taxable</p> <p>Press Save when ready (The blue diskette)</p>	

Step 2 – BCRS Registration No.

<p>The BCRS Registration Number should be shown on all receipts and invoices.</p> <p>Go to File >> Customisable Text</p> <p>Click on the Cash Sale Tab and input your BCRS registration number in field Cash Sale Title (and invoice title if you also issue invoices)</p> <p><i>If by any chance you already have another number in the Cash Sale Title, place the 2 next to each other with a slash / in between.</i></p> <p>Important Note – If you have more than 1 terminal, this setting needs to be applied on all the terminals.</p>	
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Step 3 – Create 2 new Items

Go to “Stock” >> “Articles” and click on “+” to add a new article.

- In Barcode input: BCRSD
- In Article Name input: BCRS REFUNDABLE DEPOSIT
- Stock Category: Choose any category you wish.
- Department (VAT%): Choose M – BCRS
- Supplier: Choose any supplier you wish
- In Shop Price incl VAT input: 0.10
- In Last Cost input: 0.10
- At the bottom tick: Non Stockable (If available, if not it is not important)

When ready press Save.

The screenshot shows the 'Add Article' form with the following details:

- Bar Code / Code: BCRSD
- Article ref. code: (empty)
- Article Name: BCRS REFUNDABLE DEPOSIT
- Full Name: BCRS REFUNDABLE DEPOSIT
- Stock Category: 001 - GENERIC CATEGORY
- Department (VAT%): M - BCRS
- 1st Supplier: GENERIC SUPPLIER
- Brand: NOT SPECIFIED
- Date Added: 28/10/2022
- Last Sold: 11/11/2022
- Discontinued:
- Article System No.: 32
- Shop Price: € 0.100 (incl. VAT)
- Wholesale Price: 0.000
- Not Used #1: 0.000
- Not Used #2: 0.000
- Price #5: 0.000
- Consumer Price (rp): 0.000
- Last Cost: € 0.100
- Last Additional Cost: € 0.000
- Average Cost (excl.): € 0.000
- Warranty Period: (empty)
- Re-order Point: -1
- Re-order Qty: 0
- Stock Qty: 7
- Stock Units: SKU (SKU, Kgs, Metres etc...)
- Shelf: (empty)
- Color: (empty)
- Size: (empty)
- Loyalty Points: No Points (0.00)
- Non Stockable:
- HS Code: (empty)
- Always allow Price Change:
- Show on Sales Catalogue:
- Pallet QTY: 0
- Case QTY: 0
- No QuickScan:
- Last Expiry Date: / /
- iTouch Direct: Button 8
- Kitchen: N/A

This item will be used to charge the client 10 cents for each returnable container sold.

Click on “+” again to add another item as follows:

- In Barcode input: BCRSV
- In Article Name input: BCRS DEPOSIT REFUND
- Stock Category: Choose any category you wish.
- Department (VAT%): Choose M – BCRS
- Supplier: Choose any supplier you wish
- In Shop Price incl VAT input: -0.10
- In Last Cost input: -0.10
- At the bottom tick: Non Stockable (If available, if not it is not important)

When ready press Save.

The screenshot shows the 'Add Article' form with the following details:

- Bar Code / Code: BCRSV
- Article ref. code: (empty)
- Article Name: BCRS DEPOSIT REFUND
- Full Name: BCRS DEPOSIT REFUND
- Stock Category: 001 - GENERIC CATEGORY
- Department (VAT%): M - BCRS
- 1st Supplier: GENERIC SUPPLIER
- Brand: NOT SPECIFIED
- Date Added: 28/10/2022
- Last Sold: 11/11/2022
- Discontinued:
- Article System No.: 33
- Shop Price: € -0.100 (incl. VAT)
- Wholesale Price: 0.000
- Not Used #1: 0.000
- Not Used #2: 0.000
- Price #5: 0.000
- Consumer Price (rp): 0.000
- Last Cost: € -0.100
- Last Additional Cost: € 0.000
- Average Cost (excl.): € 0.000
- Warranty Period: (empty)
- Re-order Point: -1
- Re-order Qty: 0
- Stock Qty: 4
- Stock Units: SKU (SKU, Kgs, Metres etc...)
- Shelf: (empty)
- Color: (empty)
- Size: (empty)
- Loyalty Points: No Points (0.00)
- Non Stockable:
- HS Code: (empty)
- Always allow Price Change:
- Show on Sales Catalogue:
- Pallet QTY: 0
- Case QTY: 0
- No QuickScan:
- Last Expiry Date: / /
- iTouch Direct: Button 7
- Kitchen: N/A

This item will be used when redeeming the vouchers on the BCRS Mobile app so that you can then deduct the amount of the voucher from the bill.

It is advised to always scan and verify the voucher on your BCRS mobile app before applying it in the system.

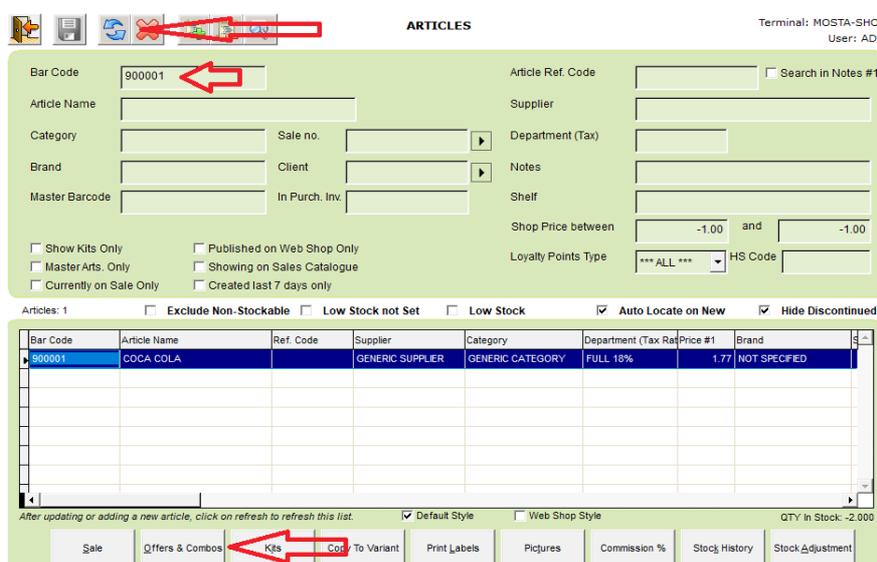
3. Adding the BCRS Refundable Deposit with a Product.

iTouch can automatically add the BCRS Refundable Deposit of 10 cents with each beverage sold. The product needs to be configured once after it is created. This is done from the Articles Screen.

Open the Articles Screen.

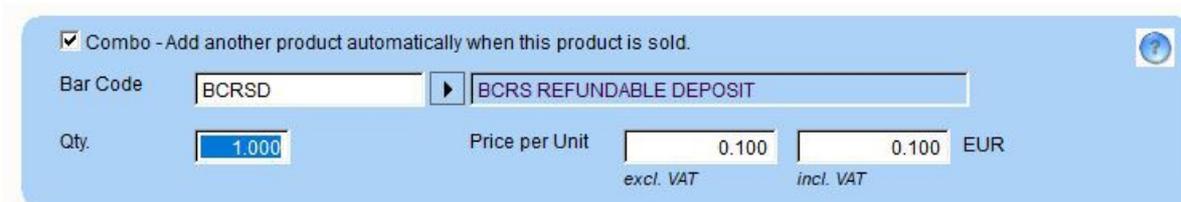


Search for the product and highlight it. To search by barcode (or also by Article Name), scan the barcode in the barcode field, click on the blue refresh arrows and then click on "Offer and Combos" at the bottom.



In Offers and Combos, tick the tickbox next to "Combo – Add another product automatically when this product is sold", choose the BCRSD product we added earlier and make sure Quantity and Price per Unit is set at 10 cents.

Note: This feature is available in more recent version of iLabPOS. If you do not have it, purchase the upgrade from iLabMalta.



Save and then try and scan your beverage in iTouch. The Refundable Deposit should appear automatically with the product.

Note: If while using iTouch you remove, for example, one beverage, don't forget to also remove the BCRS fee that comes with it.

ACME Company		
Main Road Mellieha MLH02		
BCRS 9999	28/10/2022 13:34:42	
Cashier: ADMINISTRATOR		
Terminal 1 - Shop		
Receipt Number: 000067		
Qty	Description	Amount
2	FANTA 500ML	F 2.40
2	BCRS REFUNDABLE DEPOSIT	M 0.20
Discount 0.000%		€ 0.00
Total Due		€ 2.60
4 Items		
VAT Analysis		
M - 0%	€ 0.20	€ 0.00
F - 18%	€ 2.40	€ 0.37
**** Thank You ****		
This is not a Fiscal Receipt Have a nice day!		
iLabPOS Software - www.ilabmalta.com		

When saving the bill, this is how it should appear.

The sample receipt on the left is Format 11. This is the suggested format for BCRS. If you have a logo, then use Format 17.

Change your Cash Sale Receipt Format from "File" >> "Print Sizes and Layouts".

